



January 31, 2010

Dear Prospective Family:

The Mother Teresa Catholic Elementary School (MTCES) community welcomes you and your family to our Christ-oriented learning environment. We are excited that you are considering becoming a part of our family. In this packet, you will find the following information:

- An overview of MTCES, including our history, mission, and vision.
- Highlights of our curriculum and religious program.
- Information on our commitment to academic excellence, physical fitness, leadership, the arts, community service, and volunteerism.
- General information on our nondiscriminatory policy, latchkey program, and supporting the school.
- Information on our admission policy and admission procedure.
- A registration form.
- An informational packet on our Family Volunteer Program as well as volunteer forms.
- The tuition schedule for the 2010/2011 school year.

To register your child(ren) for next school year, you will need to submit the following forms and information to the school with a \$150 registration fee by February 25, 2010:

- Registration Form (make sure to include your child's social security number)
 - The office will verify your parish registration, so please be registered before applying.
- Volunteer Forms
- Birth and Baptismal Certificates

Your registration will not be considered complete until all items are returned. Thank you in advance for your cooperation and for considering Mother Teresa Catholic Elementary School.

Sincerely,

Sister Anne Schulz CPPS
Principal

Mother Teresa Catholic Elementary School is a private, Catholic elementary school supported by tuition and donations. The school strongly supports the parish concept and the importance of a family's commitment to its parish. The school also keeps an active, open and ongoing relationship with the area parishes to foster and nurture the identity of the Catholic parish. We very much encourage parents to continue to support their respective parish in all regards and as deemed appropriate by their parish.

Students will be admitted in the following order. If classes are filled per criteria below, lottery will be used to fill openings at that level.

1. Current students whose registration is complete, tuition payments are current, and whose family is in compliance with the Family Volunteer Service Contract.
2. Siblings of present students whose families meet criteria 1.
3. New students whose parent, family member, or guardian are currently serving on the Board of Trustees or Full Time Faculty, or who have served as a Board member in the past, as confirmed by the Secretary of the Board.
4. Children who have stayed on the waiting list for the prior school year, have reregistered for the current school year, and still qualify for categories 5 through 7 in the admission policy. The waiting list will not be redrawn and the order carryovers from the prior year.
5. New students whose immediate family member is an alumni of the school, i.e., whether sibling or parent.
6. New students whose parents, family member, or guardian have demonstrated significant volunteerism and or stewardship and are active parishioners as determined by the board – See Family Volunteerism Section below.
7. New students who are Catholic, not meeting criteria in 5 above.
8. Remaining positions will be filled by lottery.

Sibling status is granted only to families who enroll a sibling during the priority enrollment period in January and do not withdraw the older child at a later time. Those who are unable to gain admittance may wish to remain on a waiting list. The order of those placed on the waiting list will also be determined by lottery. Registrations not received by the deadline will be placed on the waiting list in the order they are received.

Family Volunteerism & Active Parishioners

Mother Teresa Catholic Elementary School was founded upon the principles of volunteerism including active parish life. As such, this is considered in the admissions policy. We believe that people with a history of active parish life and volunteerism will continue to be involved in their children's education and school. In order to qualify for Criteria 6 in the admission policy, a family must demonstrate that they have provided significant service and or stewardship to a charitable organization or cause. The Parish and Volunteer Documentation Form must be completed, and must include signatures and or appropriate documentation. An admissions committee comprised of staff and board members will be responsible for evaluating completed applications. All admissions are subject to board approval.

TUITION SCHEDULE 2010/2011

The following tuition schedule is in effect for the 2010/2011 school year. Note that there is a pre-payment discount option and a Tuition Assistance Program. **Payments are non-refundable.**

Please note that all payments must be made through electronic funds transfer. Families may choose either the 10th, 15th, or 20th of the month to have funds withdrawn or make a lump sum payment at the beginning of the year. An EFT form is included in the information packet. Note: A \$30 fee will be charged for all bank drafts returned as non-sufficient funds.

Monthly Payment Plan

Monthly payments are due on the 10th, 15th, or 20th of each month starting **July 2010**.

	Full tuition cost	Registration Deposit	Balance	10 Monthly payments
First student	\$3708.	\$150	\$3558.	\$355.80
Per additional students	\$3708.	\$0	\$3708.	\$370.80

Pre-Payment Plan

Full tuition is due on July 15th, 2010.

	Full Tuition Cost	Registration Deposit	Balance	Pre-Payment Discount	Full payment
First student	\$3708.	\$150.	\$3558.	\$50.	\$3508.
Per additional students	\$3708.	\$0	\$3708.	\$50.	\$3658.

Tuition Assistance Program. Please contact the school office for more information and for the necessary paperwork. Forms can also be found on the website.

Late Fee Charge. If your monthly payment is not received, your account will be charged with a \$50.00 late fee along with the provisions set forth in the Accounts Receivable Overdue Policy.

Family Volunteer Program. *In addition* to either option above, you are responsible for participating in the Family Volunteer Program. By participating in this program, you and your family agree to volunteer a minimum of 30 hours throughout the school year. If your family chooses not to participate in this program, you can select the \$600.00 Buy Out Policy Option. If you do not volunteer, or you volunteer less than 30 hours, you will be billed \$600.00 or the prorated portion thereof; these funds will be used to defray the costs of hiring someone to perform the services needed.



REGISTRATION FORM 2010/2011

Please read carefully: Do NOT use this form for any school year other than 2010/2011. Fill out one complete form for each **student** you are enrolling. A single deposit check of \$150 is required for each **family** regardless of the number of students enrolled. We **must** have the student's Social Security number, as well as a copy of the student's birth certificate. A copy of the student's baptismal certificate is required if the student is Catholic. You must also be registered at a local parish, which will be verified by the office. Note that in order for your registration to be complete, we must receive the \$150 deposit, your child's birth and baptismal certificates, and a completed volunteer form. The deposit is not refundable if your child is offered a place in the school, but will be applied toward tuition otherwise. This form must be received at the school by February 25th at 3pm. Forms received after that time will be handled on a first-come, first-serve basis (please refer to the school Admission Policy). All families will be notified of their status by March 19th. Upon receiving a properly completed application, you will be sent a written acknowledgment of this registration within one week. If you do not receive a written acknowledgment within one week, please contact the school immediately. Please print clearly. Forms can be mailed or dropped off at the school office at 7191 Mother Teresa Lane, Liberty Township 45044.

Social Security # _____	___ M ___ F
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Last	First	Middle	Nickname
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Address	City/State/Zip	Phone Number
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Live with: ___ Mom ___ Dad ___ Both	Religion	Registered Parish
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Birth date	Birthplace: City/State
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Enrolling For:	K 1 2 3 4 5 6 7 8
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Please List Siblings and Expected Entry Date (Month/Year)

Name of Father/Guardian: _____ Deceased: _____

Please circle: Birth Father - Steppather - Adoptive Father - Guardian Marital Status: _____ Religion: _____

Occupation: _____ Company: _____ Email: _____

Name of Mother/Guardian: _____ Deceased: _____

Please circle: Birth Mother - Stepmother - Adoptive Mother - Guardian Marital Status: _____ Religion: _____

Occupation: _____ Company: _____ Email: _____

Previous School Attended	Years Attended	Last Grade Attended

Sacrament	Date	Church	City/State
Baptism			
First Eucharist			
Reconciliation			
Confirmation			

Parish and Volunteer Documentation: Please fill out the second page of this form to qualify for criteria 6 of the Admissions Policy.



PARISH & VOLUNTEER DOCUMENTATION 2010/2011

Blessed Mother Teresa dedicated her life to the service of others. In keeping with our namesake, Mother Teresa Catholic Elementary School was founded upon the principles of volunteerism including active parish life. As such, this is considered in the admissions policy. We believe people that have shown a history of active parish life and volunteerism will continue to be involved in their children's education and school.

Please document your immediate family's parish and volunteer involvement during the past two years on this form. Return this completed form to the school office with your registration paperwork.

PARISH LIFE

Family Name _____ Registered at _____ Parish/Church _____

Please circle all that apply.

- Catholic ▪ Non-Catholic ▪ Attend mass/services regularly ▪ Support parish/church financially

Active in the following parish/church ministries in the past two years:

MINISTRY

TYPE OF INVOLVEMENT

_____	_____
_____	_____
_____	_____

Signature of pastor: _____

Other details you would like to share regarding your parish involvement:

VOLUNTEER INVOLVEMENT IN OTHER CHARITABLE ORGANIZATIONS

(Examples: American Cancer Society, Ronald McDonald House, Preschool, Youth Sports Organizations, etc.)

Active in the following charitable organizations in the past two years:

ORGANIZATION

TYPE OF INVOLVEMENT

* SIGNATURE OF
ORGANIZATION REPRESENTATIVE

_____	_____	_____
_____	_____	_____
_____	_____	_____

Support the following charitable organizations financially in the past two years:

ORGANIZATION

* If signature is not available, please attach some type of supporting documentation.

Other details you would like to share regarding your involvement in charitable organizations:



VOLUNTEER COMMITTEE

Dear Parents:

Volunteers are a necessity at Mother Teresa Catholic Elementary School. The MTCES Volunteer Program provides families a means of sharing responsibility for the success of our school operation and individual programs.

Each family is expected to volunteer a minimum of 30 hours over the school year (July 1 – June 30). Families monitor and track their own volunteer time; it is each family's responsibility to make sure that they meet the 30-hour commitment. The school office and the Volunteer Committee can help any family searching for activities to match their availability and skills.

Volunteer opportunity descriptions are included with the packet. Please consider those opportunities that best fit your family demands, based on your level of interest, skill and time availability. We hope that the wide variety of opportunities ensures that there is something for everyone. And volunteering is a great way to meet and befriend other members of the MTCES community.

We encourage each family to spend time in prayer to determine the activities they feel comfortable aiding, and where their talents will benefit the school. Please select all activities of interest by placing the initials of the family member volunteering by that item. We will then provide your name to the activity leader for follow up. Please consider assisting with hard to staff items indicated on the form.

For those families that know they will not be able to volunteer, MTCES has provided a \$600 Buy Out Policy Option. These funds are used to defray the costs of hiring someone to perform needed services. MTCES would like to thank you in advance for your support through Volunteerism and your prayers for our continued focus on academic excellence.

Respectfully,

Laura Johnson
MTCES Volunteer Committee Chair

MOTHER TERESA CATHOLIC ELEMENTARY SCHOOL 2010-2011 VOLUNTEER OPPORTUNITIES

Please complete the following form and submit it with your child(ren)'s registration. **Your registration is not considered complete until this completed form has been received.** All committees and activities are described on the pages accompanying this form. **Please select as many activities as you would like, by writing the volunteer's initials on the line by each area.** The Volunteer Committee will pass your name along to the individual contact persons. If you do not hear from anyone, please call the contact person directly. You are ultimately responsible for your own family's volunteerism. Each family is asked to volunteer at least 30 hours over the course of the school year. Please prayerfully consider selecting at least one high-need activity, indicated in bold-faced capital letters.

Volunteer Information:

Parents' First and Last Names:

NAME	PHONE	E-MAIL

Other Volunteers' Names (such as grandparent, aunt, uncle, older sibling) and contact information:

NAME	PHONE	E-MAIL

Write the initials of the person who will be volunteering on the line by each activity of interest below. **Activities of highest need are shown in bold-faced capital letters**; please prayerfully consider selecting at least one of these items.

Development/Fundraising

- | | | |
|--|--|--|
| <input type="checkbox"/> 5 K Walk/Run
<input type="checkbox"/> Extravaganza Auction
<input type="checkbox"/> Derby Dance
<input type="checkbox"/> Development Committee | <input type="checkbox"/> Business Partner Program
<input type="checkbox"/> Foundation Grant solicitation
<input type="checkbox"/> Spirit of Mother Teresa Campaign
<input type="checkbox"/> Golf Outing | <input type="checkbox"/> Market Day
<input type="checkbox"/> SCRIP
<input type="checkbox"/> Recycling
<input type="checkbox"/> Mailing Assistance |
|--|--|--|

Facilities

- | | | |
|---|---|--|
| <input type="checkbox"/> Facilities Committee | <input type="checkbox"/> Grounds/ Gardening | <input type="checkbox"/> Grounds Committee |
|---|---|--|

Marketing

Website Design / Maintenance

Marketing/ Public Relations

Volunteer Voices Quarterly Newsletter

In-School Activities

Bank Day

Book Fair

Cafeteria Duty

Christmas Program

Classroom Helper

Classroom Party Coordinator

Copier Helper

Everybody Counts

General Office Help

General In-School Help

Homeroom Parent

In-School Technology

Assistance

Library Assistant

Mass Volunteers

School Nurse

Pianist/Accompanist

Reach out Lakota

Recess Duty

School Directory

Summertime School Prep

After School / At-Home Help

After School Club

At-Home Teacher Help

Box Top Help/ Campbell Soup

Magazine Drive

PTO Organization

School Newspaper

School Yearbook

Technology Committee

Volunteer Committee

Walk-A-Thon

Extracurricular Activities

American Heritage Girls Leader

Cub Scout Leader

Stock Market Club

Athletics

Boosters Organization

Concessions Help

Spiritwear Sales

Sports Coaching:

Boys Basketball

Girls Basketball

Girls Volleyball

Cheerleading

Co-Ed Track & Field

Boys Baseball/ Girls Softball

I am Willing to Chair the Following:

Co- Chair Book Fair

In-School Technology Assistance

School Newspaper

Co- Chair School Directory

Please list any other talents/activities you wish to offer the school in the space below:

[] Check here if your family elects the \$600 BUYOUT OPTION

2010-11 MTCES VOLUNTEER OPPORTUNITY DESCRIPTIONS

After School Club Moderator

Volunteers share their specific talent or interest with a small group of students. Moderator usually meets with students once a week for 10-12 weeks and will decide the parameters of the club concerning class size, meeting dates, etc.

American Heritage Girls Leader

This organization is a scouting program that supports the traditional values of God, family and country. The program enhances the girls' life experiences with fun-filled activities supervised by trained adults and supported by the MTCES families. Meetings occur immediately after school twice a month from September through May. This activity requires approximately five hours per month.

At-Home Teacher Help

Volunteers assist the teachers with various projects for the children. This activity can be done at home with limited time required to pick up and deliver supplies to school.

Bank Day

It's a fun and relatively easy 2 hour (maximum) commitment every Friday morning, beginning around 8:30 and rarely lasting longer than 10:00 am. It involves taking the students' savings account deposits, logging them into their passbook, and then physically taking the savings to US Bank for an actual deposit into their accounts.

Book Fair

Scholastic Book Fairs usually takes place twice annually; during the fall and spring. Volunteers are needed during school hours and in the evening during parent-teacher conferences to set up, assist the children in making their selections, work the cash register, and clean-up.

Boosters Organization

The Boosters program is designed to help develop the entire child through athletic activity and competition. To further this goal, the Boosters Organization sponsors sporting opportunities for students in grades 3 and up. Boosters fundraising support this effort and funds equipment, court and referee fees, and practice facility expenses. Meetings occur at school the first Wednesday of every month at 8:15 pm. Commitment requires approximately four hours per month.

Box Tops/Labels

Help is needed with sorting, counting, trimming and checking expiration dates of the Box Tops, Campbell's labels and Tyson labels in preparation for shipment. This work can be done at home throughout the year. Volunteers can even help award prizes at lunch or recess. MTCES earned more than \$1,400 last year from these valuable programs.

Cafeteria Duty

Individuals are needed to assist Cafeteria Manager in setting up, serving, monitoring the lunchroom, helping with small spills, and cleaning up. Volunteers will serve in an assigned rotation of once every two weeks. Five volunteers are required each day for approximately two and a half hours.

Christmas Program

Helpers are needed with rehearsals, scenery, costumes, set up and clean up.

Classroom Helper

Volunteers can assist the individual teachers with special projects or work one-on-one with students.

Classroom Party Coordinator

A party coordinator is required for each classroom. This person plans the parties and coordinates the volunteers. Parties typically take place three times per year at Halloween, Christmas, and Valentines Day.

Coaching

MTCES currently offers girls basketball in the fall, boys basketball and girls volleyball and cheerleading in the winter, and co-ed track & field and baseball in the spring. Track is offered to grades 1 and up, cheerleading is offered to grades 1 and up, and all other activities are offered to grades 3 and up. Each of these sports requires head coaches and assistant coaches.

Concessions Help

Volunteers need to be someone to help with stocking the area, shopping for the items, and maintaining it for games.

Cub Scout Leader

This organization is a scouting program that supports the traditional values of God, family and country. The program enhances the boys' life experiences with fun-filled activities supervised by trained adults and supported by the MTCES families. Meetings occur monthly. This activity requires approximately five hours per month.

Derby Night

One of the fundraisers for MTCES is Derby Night. Volunteers are required to help organize the event, solicit donations, set up, assist at the event, and clean up. Meetings start monthly in August and increase in January and February, as the event gets closer.

Development Committee

The Development Committee is a board-appointed committee that assists the Development Director with achieving Strategic & and budgetary goals.

Development Assistant

Assist the Development Director with development related tasks. This work will include office work, and information gathering.

Everybody Counts

Everybody Counts is a one-day program that takes place at school during Catholic Schools Week in late January. Through hands on activities, the program increases children's understanding of the many challenges faced by individuals in our community with various disabilities. Most activities are already planned and ready to be utilized, but some preparation time may be required. Approximately three volunteers are required from each classroom.

Extravaganza Auction

One of the top fundraisers for MTCES is the Extravaganza held annually in March to support the building fund. This event includes a raffle, silent auction, and live auction. Volunteers are required to help organize the event, solicit donations, set up, assist at the event, and clean up. Meetings start monthly in August and increase in January and February, as the event gets closer.

Facilities Committee

The primary purpose of this committee is to design and build facilities based on the needs of our school community and within the means of our available resources. The second purpose is to maintain and improve the existing building and grounds to provide a clean, safe, and fun atmosphere. The committee meets twice a month at school.

Family Pledge Program

This program communicates important information to new school families regarding the school's history, rapid growth, facility needs, construction plans, and financial situation. Volunteers are needed to help update informational packets each year and communicate with families. This commitment typically runs from July through December.

Finance Committee

The Board Treasurer serves as chair of this committee. The committee is responsible for all financial reporting and capital structure of the school. Individuals with finance, accounting, or banking backgrounds are strongly encouraged to bring their experience and talents to work for the school on this committee, which is critical to the future of MTCES.

General In-School Help

Volunteers in this area would need to be available during the school day on occasion to assist teachers and staff with miscellaneous tasks. This could include, among other things, administrative tasks or working with the children on special projects. On occasion, assistance is also needed with special events such as Catholic Schools Week. This list will be shared with the Homeroom Parent.

General Office Help

Volunteers are needed every school day to assist the office in various tasks including typing, filing, and laminating.

Golf Outing

MTCES holds its annual golf outing once a year, typically in May, to support the building fund and debt service. It is a scramble format with sponsors on every hole and fabulous door prizes. Volunteers are needed to help with planning, setting up, and running the event. The Golf Committee begins meeting four to six months prior to the event to begin the planning.

Grounds / Gardening

Many hands are needed to keep our school grounds beautiful. Volunteers typically work on their own schedule. On occasion, specific workdays are scheduled where a list of tasks are completed. Duties include mulching, weeding, fertilizing, watering, debris cleanup, planting, mowing, edging, etc. Time commitment depends upon the individual's availability.

Grounds Committee

This committee makes recommendations to the Facilities Committee regarding the plan and design of the school grounds. The team is comprised of 6-8 members that meet 8-10 times per year in the evenings for approximately two hours.

Homeroom Parent

One homeroom parent is needed for each class. Duties vary with individual teachers' needs and preferences. Some examples of responsibilities include planning special projects, assisting with take home folders, and coordinating classroom volunteers.

Individual Sports Coordinator

A coordinator is required for each sport offered at MTCES. The coordinator can be a coach, but does not need to be. Duties include ordering uniforms and planning the season-end banquet. Coordinators are considered to be part of the Boosters Board and have a vote in Boosters decisions.

In-School Technology Coordinator

A volunteer who is strong in computer skills is needed occasionally during school hours to assist students, teachers, and staff with various computer projects and problem solving. Duties could include teaching students how to use a particular application or helping teachers run our computer-based Accelerated Reader program.

Library Assistant

This volunteer opportunity involves assisting the librarian with checking books in and out of the library. Helps the librarian find books for children and assist in adding new books to the library system.

Market Day

Market Day is our school's food fundraising program. We hold one sale each month where customers come to pick up their Market Day order. Volunteers are needed a few hours each month to help sort and distribute food on the pickup day. If you are unable to help on the pickup day, then placing reminder calls the day prior to the pickup date is for you

Mass Volunteers

Individuals are needed to assist with in-school Masses, which typically occur twice a month. Help is needed to plan, coordinate, and set up for Mass. There is also a need for Eucharistic Ministers and instrumentalists. Time commitment would vary depending on area of interest.

Marketing/Public Relations

The main focus of this marketing committee is to publicize all major school events such as fundraisers, registration, and special ceremonies, and develop new strategies for building MTCES name awareness.

Mother Teresa 5K

The Mother Teresa 5K event raises funds in support of capital expansion, renovation, and debt service of MTCES, while promoting healthy living and involving the surrounding community. The 5K committee organizes the event, promotes awareness of the event and MTCES, and works to help participants enjoy the event, which is usually held in late April. Volunteers help organize the event, solicit donations, set up, assist at the event, and clean up. Meetings start monthly in September and increase in as the event gets closer.

Pancake Breakfast

The Boosters Organization holds an Annual Pancake Breakfast in late January/early February to assist with fundraising efforts that are required to purchase gym times, uniforms, and associated fees, as well as to provide our children with the opportunity to participate in the athletic programs that MTCES provides. There are approximately three to five meetings starting in late November and ending with the breakfast. Volunteers are needed to help set up the night before. The day of the breakfast, volunteers are needed to serve, bus tables, baby sit, cook, run a bake sale, and clean up.

Pianist / Accompanist

Piano (or guitar) player needed to occasionally assist with rehearsals and/or performances for Glee Club, Blue & Gold, and other special musical events. Flexible schedule based on availability and need. Assistance would be appreciated during school hours, after school, or occasionally for evening events.

Plumbing

On occasion, there are plumbing issues that come up in the school. Volunteers with this experience are required to help with potential issues.

PTO Organization

The Parent Teacher Organization (PTO) is an organization of the school that arranges fundraisers, plans family events, and supports the teachers. Some of the programs developed and run by the PTO in the past are the magazine sales and the School Walk-a-thon. Family activities and teacher support are also functions of this organization. Meetings occur one evening per month from September through May. A few meetings may be scheduled during the summer if the need arises.

Reach Out Lakota

Volunteers are needed to help put together and organize boxes of food and clothing that the children bring to school monthly. Individuals would need to be at school on designated days to box up and deliver items to Reach Out Lakota in West Chester.

Recess Duty

Individuals are needed to help monitor the children during recess hours. Two or three volunteers are required each day for approximately one and a half hours.

School Directory

Volunteers are required at the beginning of the school year to help put together the school directory. Volunteers must be available during the school day to photograph the children. Volunteers must also have access to a digital camera.

School Newspaper

Volunteers are desired on a regular basis to help put together a student school newspaper. These individuals will coordinate the organization of the paper, but the children will provide the articles and drawings.

School Nurse

The duties for a school nurse are to be in the office 10:30 to 1:00 daily on an assigned weekly rotation to care for children with injuries or illness. Administer medications to children with medical release forms. Assist with school physicals in February. Record and keep up to date student health forms and immunization records.

School Yearbook

Volunteers are required to help put together the school yearbook.

Spirit wear Sales

The Spiritwear coordinator works either individually or with a team, to organize, coordinate and implement the sales of school spiritwear. This responsibility includes tracking purchases, delivering items, working with vendors.

Stock Market Club

Volunteers teach interested students about components of the stock market through hands on activities with a focus on current affairs and business ethics. Computer skills and a basic understanding of investments are required. This club will take place during school hours or as an after school activity – to be determined. The commitment requires two hours per week.

Student Council

Volunteers would occasionally help during meetings or with preparations outside of meeting times. Meetings will take place during school hours or as an after school activity – to be determined. Involvement may include outreach programs, school spirit activities, special events, or other areas of interest.

Summertime School Preparations

Helpers are needed during the summer to prepare the school for the upcoming year. Most work would typically be done during the month of August on weekdays.

Technology Committee

This committee is responsible for all technology needs at MTCES and works to integrate technology into the curriculum. They maintain and improve the classroom computers and a mobile lab. They also assist with administrative computers, website development, and tech based grants.

Volunteer Committee

The purpose of the Volunteer Committee is to establish a Volunteer Program that encourages our families to build a communion with the school, our children, and our community through volunteerism. The committee works to match individual families' interests and talents with the needs of particular school organizations and activities. They work to help the various programs inside of MTCES to be successful, properly staffed, profitable, cost effective, and fun.

Volunteer Voices Quarterly Newsletter

The quarterly newsletter is a Marketing subcommittee and is in charge of creating and designing a school newsletter that is published four times a year. The mission of the subcommittee is to improve upon school and board communications and to promote school programs and major events to further growth and understanding among all parties associated with MTCES.

Walk-A-Thon

PTO implements an annual Walk-a-thon, typically in the spring, during the school day. Proceeds support PTO efforts. Volunteers are needed to count money, walk with the children, count walking laps at the event, and serve snacks and beverages for the well-deserving walkers.

Website Design and Maintenance

This marketing subcommittee is responsible for updating and maintaining the MTCES website. They work with the Technology Committee to explore options of making the website more interactive.